

Warwickshire County Council
School Admission Arrangements

Starting school in Reception in September 2021, or
transferring to Year 3 at a Junior school

*An Equality Impact Assessment/ Analysis
on this policy was undertaken on:*

1st December 2017

It will be reviewed in December 2020.

Please note:

- a) Children with an Education, Health and Care (EHC) Plan that names a school will be admitted first. In this event, the number of places that remain for allocation will be reduced.

- b) Children attending, or with a place at, a nursery class do not have a higher priority for - and are not guaranteed - a place at the attached primary school.

- c) 'PAN' = Published Admission Number
The PAN for each individual school is confirmed in the local authority's documentation relating to the 2021 entry year, which can be found online at:
www.warwickshire.gov.uk/schoollacriteria

Primary Schools

(Reception entry)

If a Warwickshire Community or Voluntary Controlled **primary** school is over-subscribed, then the following over-subscription criteria will be used when allocating places. Additional information relating to categories 1 – 3 can be found further on in this document.

Criterion 1a. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

Criterion 1b: Children who have been adopted through a CVAA UK agency;

Criterion 2: Children who receive the Early Years Pupil Premium for their early years provider;

Criterion 3: Children who are currently, or have been at any point since 1st September 2015, subject to a Child in Need Plan or a Child Protection Plan

Criterion 4: Children living in the priority area for the school, who will have a sibling attending the same school in Years 1 - 6 at the time of admission in September 2021;

Criterion 5: Other children living in the priority area for the school;

Criterion 6: Children living outside the priority area for the school, who will have a sibling attending the same school in Years 1 – 6 at the time of admission in September 2021;

Criterion 7: Other children living outside the priority area for the school.

Infant Schools **(Reception entry)**

If a Warwickshire Community or Voluntary Controlled **infant** school is over-subscribed, then the following over-subscription criteria will be used when allocating places. Additional information about criterion can be found below.

Criterion 1a. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

Criterion 1b: Children who have been adopted through a CVAA UK agency;

Criterion 2: Children who receive the Early Years Pupil Premium for their early years provider;

Criterion 3: Children who are currently, or have been at any point since 1st September 2015, subject to a Child in Need Plan or a Child Protection Plan

Criterion 4a: Children living in the priority area for the school, who will have a sibling attending the same school in Year 1 or 2 at the time of admission in September 2021;

Criterion 4b: Children living in the priority area for the school, who will have a sibling attending the partner junior school in Years 3 - 6 at the time of admission in September 2021*;

Criterion 5: Other children living in the priority area for the school;

Criterion 6a: Children living outside the priority area for the school, who will have a sibling attending the same school in Year 1 or 2 at the time of admission in September 2021;

Criterion 6b: Children living outside the priority area for the school, who will have a sibling attending the partner junior school in Years 3 - 6 at the time of admission in September 2021*;

Criterion 7: Other children living outside the priority area for the school.

**If you are also applying for a Year 3 place at the partner junior school for another child, for entry in September 2021, please be aware that they will not be considered as a sibling link for the infant school applicant until after that child has been offered a place at the junior school and you have confirmed your acceptance of the Year 3 place.*

Junior Schools **(Year 3 entry)**

If a Warwickshire Community or Voluntary Controlled **junior** school is over-subscribed, then the following over-subscription criteria will be used when allocating places. Additional information about criterion can be found below.

Criterion 1a. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

Criterion 1b: Children who have been adopted through a CVAA UK agency;

Criterion 2: Children who receive the Pupil Premium, or Service Premium, through their current school, or who have done so at any point since starting school in Reception;

Criterion 3: Children who are currently, or have been at any point since 1st September 2015, subject to a Child in Need Plan or a Child Protection Plan

Criterion 4: Children who currently attend the partner infant school and who intend to remain at that school until the end of the 2020/2021 academic year in July 2021;

Criterion 5: Children living in the priority area for the school, who will have a sibling attending the same school in Years 4, 5 or 6 at the time of admission in September 2021;

Criterion 5: Children living in the priority area for the school, who will have a sibling attending the partner infant school at the time of admission in September 2021*;

Criterion 6: Other children living in the priority area for the school;

Criterion 7a: Children living outside the priority area for the school, who will have a sibling attending the same school in Years 4, 5 or 6 at the time of admission in September 2021;

Criterion 7b: Children living outside the priority area for the school, who will have a sibling attending the partner infant school at the time of admission in September 2021*;

Criterion 8: Other children living outside the priority area for the school.

**If you are also applying for a Reception place at the partner infant school for another child, for entry in September 2021, please be aware that they will not be considered as a sibling link for the junior school applicant until after that child has been offered a place at the infant school and you have confirmed your acceptance of the Reception place.*

Further information on Categories 1 – 3 of Warwickshire’s 2021 entry over-subscription for primary, infant and junior schools

1a. Definition of looked after and previously looked after children

Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). All references to previously looked after children mean such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. This includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders).

Child arrangements orders are defined in Section 8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)

A copy of any relevant documents may be requested as evidence at any time during the admissions process.

1b. Children who have been adopted, either through a local authority or through a voluntary adoption agency that is registered with CVAA UK. This category applies to all adoptions which do not fit within Category 1a, including those which take place outside of English law;

(a copy of any relevant documents may be requested at any time during the admissions process)

Further information on Categories 1 – 3 of Warwickshire’s 2021 entry over-subscription for primary, infant and junior schools

2. Children who are in receipt of the Early Years Pupil Premium through their early years’ provider, with no more than 14%* of the places available to be allocated under this category. The child must be in receipt of the premium at the time the application is made;
Check your eligibility at: www.warwickshire.gov.uk/freeschoolmeals

**14% represents the national figure (13.7%) of children in receipt of Free School Meals, as stated within the Department for Education’s Statistical Publication entitled, ‘Schools, Pupils and their Characteristics’, issued in June 2018.*

*If the number of places from the percentage results in a decimal number, then this will be rounded down to a whole number if .4 or below and rounded up to a whole number if .5 or above.
E.g.: 14% of 30 = 4.2. In this case, the number of places available to allocate within this category would be a rounded down to a whole number of 4.*

3. Children who are subject to a Child in Need Plan or a Child Protection Plan at the time of making the application, or who have been at any point since 1 September 2015, with no more than 9% of the places available to be allocated under this category;
*Further checks will be undertaken by Warwickshire County Council to confirm circumstances for children who are considered under this category.
Relevant documents may also be requested from applicants at any time during the admissions process.*

***9% represents an average figure (8.7%) within the local authority of children either in need or on a child protection plan (where the conference stage commenced), when compared with cohort sizes of children aged 4 – 16, resident in Warwickshire within the 2017/18 academic year. Data obtained from the Department for Education's statistical publication entitled, 'Characteristics of Children in Need', which contains analysis of data obtained in March 2017.*

If the number of places from the percentage results in a decimal number, then this will be rounded down to a whole number if .4 or below and round up to a whole number if .5 or above.

E.g.: 9% of 30 = 2.7. In this case, the number of places available to allocate within this category would be a rounded up to a whole number of 3.

If there are more applicants who comply with either category 2 or 3 than the number of places available under that category, places will be allocated based on the distance between home and school, in line with the rules set out in these criteria for 'Priority within each over-subscription criterion'.

The following terms and definitions apply to all categories in Warwickshire's 2021 entry over-subscription criteria for primary, infant and junior schools

➤ Priority Areas

Each community and voluntary controlled school has an area identified as its priority area (this is sometimes referred to as a 'catchment area').

A small number of schools share priority areas; these are known as 'shared priority areas'. Full details of priority areas are available on the Warwickshire County Council website and can be viewed using interactive maps.

Infant and Primary School Priority Area Maps can be accessed at:
<http://www.warwickshire.gov.uk/mapinfantprimaryschools>

Junior and Primary School Priority Area Maps can be accessed at:
<http://www.warwickshire.gov.uk/mapjuniorprimaryschools>

Some own admission authority schools do not have a priority ('catchment') area. Full details can be found in the individual admission arrangements for own admission authority schools.

➤ Priority within each over-subscription criterion

Where applicants are allocated the same criterion, priority is given in order of distance between the child's home and the school applied for (shortest distance = highest priority).

Distance will be calculated by using a straight-line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre point ('centroid') of the school in question. (The centroid is a predetermined point set by Warwickshire County Council and all distances are subject to changes which may occur with updates of mapping data).

Transport Assistance will not be approved on the sole basis that the school offered is the catchment school and will only be provided in accordance with Warwickshire County Council's Home-to-School Transport Policy. This may mean that the nearest appropriate school – for transport purposes – may be a school in a different priority area.

➤ **Sibling, i.e. brother or sister, attending the school at the time of admission**

Sibling is defined as: a full brother or sister; a half brother or sister; an adopted brother or sister; a child living in the same address who is being Looked After by a local authority; a step-brother or sister; or the child of a parents' partner, where the child for whom the school place is being sought is living in the same family unit and at the same address as that sibling.

➤ **Definition of Home Address**

Where the child normally resides during the school week and where they sleep for at least 50% of the week.

If arrangements are such that a child resides at two addresses for equal amounts of time, then parents must decide which address to use for admissions purposes. Failure to agree on the address to use on the child's application for a school by the national closing date will result in Warwickshire County Council using a random number generator to determine which application to process.

Addresses involved in child-minding arrangements, whether with professional child-minders, friends or relatives, are excluded.

Where a school place is offered based on an address which is subsequently found to be different from the address where the child ordinarily resides, that place may be withdrawn. Cases will be assessed on an individual basis and in discussion with any schools named on the application which are their own admission authority.

There is an expectation that the child will be resident at the address used to allocate a place on a long-term basis, and until at least the start of the autumn term (September 2020) in relation to the coordinated admissions process.

Short-term house moves purely to secure a school place may be considered fraudulent or intentionally misleading and, in such circumstances, the place may be withdrawn.

Where a child's address changes after National Offer Day, the Local Authority (acting on behalf of the school, in some cases) may request an explanation for the house move and documentary evidence that the child is resident at the new property. The Admissions Service operates a thorough and robust address checking process, which may include both announced and unannounced home visits

➤ **Postal Address File (PAF)**

The address point location coordinate of the applicant's home address as set by Ordnance Survey.

➤ **Applications made from the same multiple dwelling which shares a single Postal Address File (PAF), and;**

➤ **Other applications where the distance from home to school is identical**

Where required, individual priority for such applicants within a criterion will be determined by a random number generator allocation. The draw will be carried out by two officers of the Admissions Service in the presence of a local authority solicitor. The result of the draw will be recorded and countersigned at the time by all parties involved. Applicants will be notified of the outcome in writing.

Warwickshire Infant and Junior schools

Area	Infant schools	<i>PARTNER OF</i>	Junior schools
Nuneaton & Bedworth			
	Abbey C of E Infant School	<i>PARTNER OF</i>	Queen's C of E Academy
	Arden Forest Infant School (Bulkington)	<i>PARTNER OF</i>	St James C of E Academy (Bulkington)
	Chilvers Coton Community Infant School and Nursery	<i>PARTNER OF</i>	Queen's C of E Academy Middlemarch (Foundation) Junior School
	Exhall Cedars Infant School, Exhall	<i>PARTNER OF</i>	St Giles Junior School, Bedworth
	Galley Common Infant School Nathaniel Newton Infant School	<i>PARTNER OF</i>	Michael Drayton Junior School (Hartshill)
	Glendale Infant School	<i>PARTNER OF</i>	Croft Junior School Middlemarch Junior School
	Race Leys Infant School (Bedworth)	<i>PARTNER OF</i>	Race Leys Junior School (Bedworth)
	Whitestone Infant School	<i>PARTNER OF</i>	Chetwynd Junior School
East (Rugby)			
	Abbots Farm Infant School	<i>PARTNER OF</i>	Abbots Farm Junior School

	Bawnmore Community Infant School	<i>PARTNER OF</i>	Bilton C of E Junior School
	Bilton Infant School		
	Boughton Leigh Infant School	<i>PARTNER OF</i>	Boughton Leigh Junior School
	Brownsover Community Infant School		
	Dunchurch (Foundation) Infant School	<i>PARTNER OF</i>	Dunchurch Boughton C of E (Aided) Junior School
	Leamington Hastings C of E Academy		
	Henry Hinde Infant School	<i>PARTNER OF</i>	Henry Hinde Junior School
Central/South			
	Briar Hill Infant School, Whitnash	<i>PARTNER OF</i>	St Margaret's C of E Junior School, Whitnash
	Emscote Infant School, Warwick	<i>PARTNER OF</i>	All Saint's C of E Junior School, Warwick
	Telford Infant School, Leamington	<i>PARTNER OF</i>	Telford Junior School, Leamington
	Thorns Community Infant School, Kenilworth	<i>PARTNER OF</i>	Park Hill Junior School, Kenilworth
	Studley Community Infant School	<i>PARTNER OF</i>	Studley St Mary's C of E Academy, Studley